

Application Procedure for a Multiple Entry Temporary Visitor Visa (Nationals of Indonesia, Philippines, and Vietnam)

The Government of Japan has decided to begin issuance from September 30, 2014 of multiple temporary visitor visas to the nationals of Indonesia, Philippines and Vietnam (ordinary passport holders).

1 Who can submit a visa application?

Nationals of Indonesia, Philippines and Vietnam with ordinary MRP (Machine Readable Passport) / e-passport in compliance with the ICAO (International Civil Aviation Organization) standard, who wish to apply for a Multiple Visa for a stay of up to 30 days and are eligible for one of the following categories:

- (1) Individual who has a travel record as temporary visitor to Japan in the last three years and who has the ability to pay the travel expenses
- (2) Individual who has a travel record as temporary visitor to Japan and multiple travel records as temporary visitor to G7 countries (except Japan) in the last three years
- (3) Individual with sufficient financial capacity
- (4) Spouse or children of the individuals who are mentioned (3) above

(Note 1) **Hong Kong or Macau residents who are currently residing in Hong Kong or Macau are eligible to make visa applications here.** Temporary visitors are not eligible for visa applications. Hong Kong or Macau residency visas as well as Hong Kong or Macau ID cards need to be shown. For those with residency visas expiring during their period of stay in Japan, please extend the residency visa before visa application.

(Note 2) In principle, applicants must submit their visa applications to the Japan Visa Application Centre in person. Only family members (excluding minors) from the same residential address are permitted to make submissions on behalf of the applicant and relationship proofs such as marriage certificate or birth certificate have to be presented upon application. Even in the case of applying for family members, an application form must be signed by the applicant (for minors who are not yet in school, a parent may sign on his/her behalf).

2 Necessary Documents

Please prepare the documents listed in 「List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa」.

- (Note 1) Original documents should be submitted within 3 months of their issuance. Please note that photocopied documents and documents without appropriate chops and signatures are not acceptable (in the case of documents issued by companies, a company chop and representative's seal or signature are required; in the case of documents issued by individuals, a personal seal or signature is required).
- (Note 2) Please note that an application will not be accepted unless all required documents are presented (including photocopied documents and documents where appropriate chops and signatures are required).
- (Note 3) Basically, visa examination is based on all the documents submitted. However, please note that applicants may be requested to provide any other documents deemed necessary.
- (Note 4) In principle, the passport must be kept in the consulate during the period of visa examination.
- (Note 5) Please note that all submitted documents, except passports, will not be returned to the applicants.

3 Visa Issuance

In principle, processing of the visa application takes around 1 week from the date of submission (excluding Saturdays, Sundays and Holidays announced by the Consulate-General of Japan in Hong Kong).

Please note that it is possible that a visa may not be issued even though all the necessary documents are submitted. Moreover, a single Temporary Visitor Visa may be issued as a result after visa examination.

- (Note 1) The duration of visa processing may vary if the applicant's documents are incomplete, or he/she is requested to submit additional documents, or our consulate has to make inquiries to the Ministry of Foreign Affairs in Tokyo.
- (Note 2) Upon collection, a third party may collect the result on his or her behalf (except for those who are specially instructed to collect the visa in person). The receipt which is issued by the Japan Visa Application Centre, Hong Kong or Macau identity card of the third party and the visa application fee must be presented.
- (Note 3) The visa application fee must be paid in Hong Kong dollars and in cash only. The visa fee may vary depending on the passport and visa type. Please reconfirm the fee upon visa application.
- (Note 4) Please note that we will not answer any enquiries about the reasons for not issuing a visa.

List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa
(Nationals of Indonesia, Philippines, and Vietnam)

Eligibility for Applicant	(1) Individual who has travel record as temporary visitor to Japan in the last three years and who has ability to pay the travel expense	(2) Individual who has travel record as temporary visitor to Japan and multiple travel records as temporary visitor to G7 countries (except Japan) in the last three years	(3) Individual with sufficient financial capacity (hereinafter referred to as “the individual (3)”) ”	(4) Spouse or children of the individual (3) who has sufficient financial capacity
Necessary documents prepared by the applicant				
Necessary documents	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan (Specific format) ② One passport-size color photo ③ Passport (original and copy) ④ Hong Kong or Macau identity card (original and copy) ⑤ Valid Hong Kong or Macau residency visa (original and copy) ⑥ Current or old passport that shows Japanese temporary visitor visa and entry stamp in the last three years (original and copy) ⑦ Documents showing ability to support the travel expenses (original and copy) ⑧ Certificate of employment (original) (Please see sample) ⑨ A letter of explanation stating the reason for applying for the multiple visa (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan (Specific format) ② One passport-size color photo ③ Passport (original and copy) ④ Hong Kong or Macau identity card (original and copy) ⑤ Valid Hong Kong or Macau residency visa (original and copy) ⑥ Current or old passport that shows Japanese temporary visitor visa and entry stamp in the last three years (original and copy) ⑦ Current or old passport that shows G7 countries’ (except Japan) temporary visitor visas and multiple entry stamps in the last three years (original and copy) ⑧ Certificate of employment (original) (Please see sample) ⑨ A letter of explanation stating the reason for applying for the multiple visa (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan (Specific format) ② One passport-size color photo ③ Passport (original and copy) ④ Hong Kong or Macau identity card (original and copy) ⑤ Valid Hong Kong or Macau residency visa (original and copy) ⑥ Following documents to prove the sufficient financial ability (original and copy) <ul style="list-style-type: none"> • A past year’s salary proof from an official organization (Salary Tax from the government) • The past 3 months’ (90 days’) bank book / bank statements in the name of the applicant ⑦ Certificate of employment (original) (Please see sample) ⑧ A letter of explanation stating the reason for applying for the multiple visa (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan (Specific format) ② One passport-size color photo ③ Passport (original and copy) ④ Hong Kong or Macau identity card (original and copy) ⑤ Valid Hong Kong or Macau residency visa (original and copy) ⑥ Documents showing the family relationship between the applicant and the individual (3) (original and copy) ⑦ A letter of explanation stating the reason for applying for the multiple visa (original) ⑧ If applying separately from the individual (3), all of the following documents. <ul style="list-style-type: none"> • Documents to prove the sufficient financial ability of the individual (3) (original and copy) • Certificate of employment of the individual (3) (original) (Please see sample)

※Please note that applicants may be requested to provide any other document deemed necessary.

Points to be noted for Necessary documents prepared by the applicant

1 Visa Application Form to Enter Japan ([Specific format](#))

- (Note 1) All items in the visa application form must be completed (please fill in 'nil' where appropriate).
- (Note 2) In the case of students (including kindergarten students), please fill in school name, address and phone number under the item of the "Name and address of employer".
- (Note 3) For the items of "Guarantor or reference in Japan" and "Inviter in Japan":
- ① For the purpose of short-term business affairs, etc., please fill in the name, address and phone number, etc. of headquarters, branch office, customer, etc. in Japan.
 - ② For the purpose of visiting relatives or acquaintances, please fill in the name, address and phone number, etc. of the relatives or acquaintances.
 - ③ For the purpose of tourism, please fill in the name, address and phone number, etc. of the relatives or acquaintances who are now residing in Japan, or please fill in 'nil' if there is no such person.
- (Note 4) For the part for signature, it must be signed by the applicant (Same signature as the passport's signature. For minors who are not yet in school, a parent may sign on his/her behalf).

2 One passport-size color photo

- (Note) Passport-size color photo taken within 6 months (45mm X 45mm, front-facing, without hat, without background)

3 Passport (original and copy)

- (Note 1) Including the copies of pages with bio-data, signature, and valid Hong Kong or Macau residency visa.
- (Note 2) Individual who has a travel record(s) as a temporary visitor to Japan, please include the copies of pages with the Japanese temporary visitor visa(s) and immigration stamp(s) of entry/departure to Japan; individual who has a travel record(s) as a temporary visitor to G7 countries (except Japan), please include the copies of pages with the temporary visitor visa(s) and immigration stamp(s) of entry/departure to G7 countries (except Japan).
- (Note 3) For the signature on the passport, it must be signed by the applicant (except for minors who are not yet in school).

4 Documents showing ability to support the travel expenses (original and copy)

- (Note) Please submit the past 3 months' (90 days') bank book/bank statements in the name of the applicant, or a past year's salary proof from an official organization (Salary Tax from the government) (original and copy). On the other hand, if the bank book/bank statements of a joint account with one is spouse, etc. are submitted, the relationship proof (original and copy) is also required.

5 Documents to prove the sufficient financial ability (original and copy)

- (Note) Please submit the past 3 months' (90 days') bank book/bank statements in the name of the applicant, or a past year's salary proof from an official organization (Salary Tax from the government) (original and copy). (Besides the above documents, applicants may also submit additional documents which certify their income such as stock dividends, pension, retirement allowance, inheritance, lease agreement, real estate register, deed of property etc. (original and copy)). On the other hand, if the bank book/bank statements of a joint account with one is spouse, etc. are submitted, the relationship proof (original and copy) is also required.

6 Documents showing the family relationship (original and copy)

- (Note) In the case of dependents (spouse or parents), please submit the documents showing the family relationship (marriage certificates, birth certificates, etc.) (original and copy).