

Application Procedure for a Multiple Entry Temporary Visitor Visa (Nationals of Indonesia, Philippines and Vietnam)

The Government of Japan has decided to begin issuance, from September 30th 2014, of Multiple Entry Temporary Visitor Visas to nationals of Indonesia, Philippines and Vietnam (ordinary passport holders).

1 Who can submit a visa application?

Nationals of Indonesia, Philippines and Vietnam with ordinary MRP (Machine Readable Passport) / e-passport in compliance with the International Civil Aviation Organization (ICAO) standard, who wish to apply for a Multiple Entry Visa for a stay of up to 30 days and are eligible for one of the following categories:

- (1) An individual who has a travel record as a temporary visitor to Japan in the last three years and who has the ability to pay the travel expenses.
- (2) An individual who has a travel record as a temporary visitor to Japan and multiple travel records as a temporary visitor to G7 countries (except Japan) in the last three years.
- (3) An individual with sufficient financial capacity.
- (4) The spouse or children of the individuals who are mentioned (3) above.

(Note 1) **Hong Kong or Macau residents who are currently residing in Hong Kong or Macau are eligible to make visa applications here.** Temporary visitors are not eligible for visa applications. Hong Kong or Macau residency visas, as well as Hong Kong or Macau ID cards, need to be shown. For those with residency visas expiring during their period of stay in Japan, please extend the residency visa before making the visa application.

(Note 2) In principle, applicants must submit their visa applications to the Japan Visa Application Centre in person. Only family members (excluding minors) from the same residential address are permitted to make submissions on behalf of the applicant and relationship proofs, such as marriage certificate or birth certificate (original and copy), must be presented upon application. Even in the case of applying for family members, an application form must be signed by the applicant (for minors who are not yet in school, a parent may sign on his/her behalf).

※ Please make an appointment prior to submission. Click here for the Japan Visa Application Centre. 【Helpline: (+852) 3167-7033】

2 Necessary Documents

Please prepare the documents listed in “List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa”.

- (Note 1) Original documents should be submitted within 3 months of their issuance.
- (Note 2) Please note that an application will not be accepted unless all required documents are presented.
- (Note 3) Visa applications are based on all of the documents submitted, however, please note that applicants may be requested to provide any other documents, if deemed necessary. Besides any additional documents requested by the Consulate, further documents will not be accepted once the visa application has been submitted.
- (Note 4) In principle, the passport must be kept in the Consulate during the period of visa application.
- (Note 5) Please note that all submitted documents, except passports, will not be returned to the applicants.

3 Visa Issuance

In principle, the visa application process takes a minimum of one week from the date of submission, (excluding Saturdays, Sundays and Holidays announced by the Consulate-General of Japan in Hong Kong).

Please note that it is possible a visa may not be issued even though all the necessary documents are submitted. Moreover, a Single Entry Temporary Visitor Visa may be issued instead of the visa type applied for at application.

- (Note 1) The duration of visa processing may vary if the applicant’s documents are incomplete, he/she is requested to submit additional documents or our Consulate has to make enquiries to the Ministry of Foreign Affairs in Tokyo.
- (Note 2) The collection procedure is subject to the arrangement of the Japan Visa Application Centre.
- (Note 3) The payment of a visa application fee is subject to the arrangement of the Japan Visa Application Centre. The visa fee may vary depending on the passport and visa type. Please reconfirm upon application.
- (Note 4) Please note that we will not answer any enquiries about the reasons for not issuing a visa.

List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa
(Nationals of Indonesia, Philippines, and Vietnam)

Eligibility of Applicant	(1) An individual who has a travel record as a temporary visitor to Japan in the last three years and who has the ability to pay the travel expenses.	(2) An individual who has a travel record as a temporary visitor to Japan and multiple travel records as a temporary visitor to G7 countries (except Japan) in the last three years.	(3) An individual with sufficient financial capacity. (Hereinafter referred to as “the individual (3)”).	(4) The spouse or children of the individual (3) who has sufficient financial capacity.
Necessary Documents	Necessary documents to be prepared by the applicant			
	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan. (Specific format) ② One passport-size colour photo. ③ Passport. (original and copy) ④ Hong Kong or Macau identity card. (original and copy) ⑤ Valid Hong Kong or Macau residency visa. (original and copy) ⑥ Current or old passport that shows Japanese Temporary Visitor Visa and entry stamp in the last three years. (original and copy) ⑦ Documents showing the ability to support travel expenses. (original and copy) ⑧ Certificate of Employment. (original) (Please see sample) ⑨ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan. (Specific format) ② One passport-size colour photo. ③ Passport. (original and copy) ④ Hong Kong or Macau identity card. (original and copy) ⑤ Valid Hong Kong or Macau residency visa. (original and copy) ⑥ Current or old passport that shows Japanese Temporary Visitor Visa and entry stamp in the last three years. (original and copy) ⑦ Current or old passport that shows G7 countries’ temporary visitor visas and multiple entry stamps in the last three years. (original and copy) ⑧ Certificate of Employment. (original) (Please see sample) ⑨ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan. (Specific format) ② One passport-size colour photo. ③ Passport. (original and copy) ④ Hong Kong or Macau identity card. (original and copy) ⑤ Valid Hong Kong or Macau residency visa. (original and copy) ⑥ The following documents to prove sufficient financial ability: (original and copy) <ul style="list-style-type: none"> • A past year’s salary proof from an official organisation. (Salary Tax Return from the government) • The past 1month’ (30 days’) bank book/bank statements in the name of the applicant. ⑦ Certificate of Employment. (original) (Please see sample) ⑧ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original) 	<ul style="list-style-type: none"> ① Visa Application Form to Enter Japan. (Specific format) ② One passport-size colour photo. ③ Passport. (original and copy) ④ Hong Kong or Macau identity card. (original and copy) ⑤ Valid Hong Kong or Macau residency visa. (original and copy) ⑥ Documents showing the family relationship between the applicant and the individual (3). (original and copy) ⑦ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original) ⑧ If applying separately from the individual (3), all of the following documents: <ul style="list-style-type: none"> • Documents to prove sufficient financial ability of the individual (3). (original and copy) • Certificate of Employment of the individual (3). (original) (Please see sample)

※Please note that applicants may be requested to provide any other document deemed necessary.

Points to note for necessary documents prepared by the applicant

1 Visa Application Form to Enter Japan ([Specific format](#))

- (Note 1) All items in the visa application form must be completed (please fill in 'nil' where appropriate).
- (Note 2) In the case of students (including kindergarten students), please fill in the school name, address and phone number under the item "Name and address of employer".
- (Note 3) For the items of "Guarantor in Japan" and "Inviting Person in Japan":
- ① For the purpose of short-term business affairs, etc., please fill in the details of headquarters, branch office, customer, etc. in Japan.
 - ② For the purpose of visiting relatives or acquaintances, please fill in the details of the relatives or acquaintances.
 - ③ For the purpose of tourism, please fill in the details of the relatives or acquaintances who are now residing in Japan, or please fill in 'nil' if there is no such person.
- (Note 4) The application form must be signed by the visa applicant. (The signature should be the same as the applicant's passport signature. For minors who are not yet in school, a parent may sign on his/her behalf.)

2 One passport-size colour photo

- (Note) Passport-size colour photo taken within 6 months (45mm X 35mm, front-facing, without hat, without background).

3 Passport (original and copy)

- (Note 1) Include copies of pages with bio-data, signature and valid Hong Kong or Macau residency visa.
- (Note 2) For an individual who has a travel record(s) as a temporary visitor to Japan, please include copies of pages with the Japanese Temporary Visitor Visa(s) and immigration stamp(s) of entry/departure to/from Japan. For an individual who has a travel record(s) as a temporary visitor to G7 countries (except Japan), please include copies of pages with the Temporary Visitor Visa(s) and immigration stamp(s) of entry/departure to/from G7 countries (except Japan).
- (Note 3) The passport must be signed by the visa applicant (except for minors who are not yet in school).

4 Valid Hong Kong or Macau residency visa (original and copy)

- (Note) If the residency visa is placed in an old passport, the applicant is required to submit the original and the copies which include the bio-data page and pages with valid Hong Kong or Macau residency visa.

5 Documents showing the ability to support travel expenses (original and copy)

- (Note) Please submit the past 1 month' (30 days') bank book/bank statements in the name of the applicant or a past year's salary proof from an official organisation (Salary Tax Return from the government) (original and copy).
- If the bank book/bank statements are from a joint account with a spouse etc., relationship proof (original and copy) is also required.

6 Documents to prove sufficient financial ability (original and copy)

- (Note) Please submit the past 1 month' (30 days') bank book/bank statements in the name of the applicant or a past year's salary proof from an official organisation (Salary Tax Return from the government) (original and copy). (Besides the above documents, applicants may also submit additional documents which certify their income, such as stock dividends, pension, retirement allowance, inheritance, lease agreement, real estate register, deed of property etc. (original and copy)).
- If the bank book/bank statements or other documents are from a joint account with a spouse etc., relationship proof (original and copy) is also required.

7 Documents showing the family relationship (original and copy)

- (Note) In the case of dependents (spouse or parents), please submit documents showing the family relationship (marriage certificates, birth certificates, etc.) (original and copy).